

## BRITISH SHINTAIDO CANCELLATION POLICY

The organisation of Shintaido events, particularly residential events, often requires British Shintaido (BS) to pay deposits in advance, and to pay venues for the number of places booked irrespective of whether those who have booked to attend the event actually do so or not.

If you do need to cancel a place that you have booked it is important to do so as early as possible since this gives BS the best chance to either give your place to somebody else or reduce the size of the event.

When booking to attend an event you will normally be asked to pay a non-refundable deposit equivalent to about 20% of the event price.

For these reasons BS operates a policy of refunding payments as follows:

- A cancellation more than 4 weeks before the event: BS will refund you the payment received less the deposit.
- A cancellation 1 4 weeks before the event:
  BS will refund 50% of the total cost of the event.
- A cancellation less than 1 week before the event begins: BS apologise, but we are unable to refund any of the payment.

BS reserves the right to vary these conditions to fit the cancellation policies of particular venues we may work with, and also to waive charges altogether in the event of cancellation due to extreme circumstance beyond reasonable control.

In the event of event cancellation by BS, you will receive a full refund of the event fee.